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CONFIDENTIAL

18 September 1958

copy to think
10/24/58

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT: Development Plan for [REDACTED]

25X1A

1. As you will recall, a meeting was held with you on 5 August 1958 attended by representatives of my Office, the Office of Logistics and the Office of the Comptroller to discuss plans for the conversion of [REDACTED]. You requested, at that meeting, that a basic plan (not in final detail) be developed in order that some presentation might be made to the Bureau of the Budget as to the scope of the problem.

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2. Shortly after this meeting, a group was designated, including representatives of the Office of Logistics and [REDACTED] to develop a master plan. The recommendations of this group are contained in the attached memorandum to me dated 27 August 1958. I have reviewed these recommendations and concur in the need for all of the facilities described. Based on a general description of these requirements, the Office of Logistics has prepared preliminary cost estimates which I am also attaching.

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3. I believe serious consideration should be given to this problem immediately. The longer action is delayed the higher over-all maintenance costs will be. The [REDACTED] has estimated that if this construction is delayed for two or three years we may be required to spend up to \$400,000 for major repairs, including such items as new siding, roofs, window frames, termite control, etc. Furthermore, there is a reasonable expectation that we again face a period of rising construction costs, and with each year of delay we will probably be required to increase our estimates. The Office of Logistics has also pointed out that if this work could be performed under one general contract rather than over a period of years there would probably be a saving of 10 percent of the present estimated cost.

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4. After you have had a chance to review this material, I would like to discuss the next step which you think should be taken. I might

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- 2 -

25X1A add that this problem was presented to Mr. Frank Bohrer, of the Bureau of the Budget, in a meeting on 3 September 1958 at which Mr. [REDACTED] was present.

MATTHEW BAIRD
Director of Training

Attachments (as stated above)

Distribution:

25X1A Orig & 1 - Addressee w/atts
1 - C/EECD
1 - [REDACTED]
25X1A ✓ 1 - Mr. [REDACTED]
1 - DTR

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